

Year _____

MOUNTAINSIDE PUBLIC LIBRARY

CONSTITUTION PLAZA
MOUNTAINSIDE, N. J. 07092

(908) 233-0115

APPLICATION FOR USE OF THE MEETING ROOM

(Fill out and return to Library)

Date _____

The undersigned hereby makes application for the use of the Meeting Room for the purpose of _____

on _____ from _____ to _____.

We expect _____ people.

If the application is granted, the undersigned, as well as the organization itself, hereby assumes:

1. Full responsibility for preservation of order in the Meeting Room.
2. Full liability for all damage to any property of the Mountainside Public Library resulting from the conduct of any member of the organization or attendee.
3. Full liability for loss, injury or damage to persons which may be sustained by reason of a meeting.
4. Observance of all policies and regulations governing the use of the Meeting Room.

(Name of Organization)

(Authorized Officer)

(Address)

(Phone)

APPROVED _____
Library Director