

## MOUNTAINSIDE PUBLIC LIBRARY MUSEUM PASS POLICY

Museum passes have been made possible by a generous donation by the Friends of the Mountainside Public Library. The library is very grateful to the Friends for their support.

- Passes may be kept for up to 3 calendar days. No renewals are allowed.
- Passes may be borrowed by Mountainside Public Library cardholders (18 years and older), who are residents of Mountainside, and who are in good standing with no unpaid fines or fees.
- Passes are offered on a first come/first served basis. Holds are not allowed.
- Failure to return the museum pass on time will result in a fine of \$10.00 per day with a maximum fine of \$200.00. [This includes any day that the library is scheduled to be closed, with the exception of an unscheduled closing due to weather or other emergency conditions.]
- A maximum of two museum passes may be borrowed per family per week, based on availability.
- Passes **MUST** be returned in person to the Circulation desk, **NOT** in the book drop.
- Museum passes returned in the book drop will result in a \$5.00 fine.
- Failure to return a museum pass container will result in a \$5.00 fine.
- Failure to return the museum pass will result in a fine equal to the replacement cost plus a \$25.00 service fee.
- Museum passes that are returned damaged will be subject to a fine that is equal to the replacement cost of the pass plus a \$25.00 service fee.
- **LIBRARY PATRONS CHECKING OUT MUSEUM PASSES ARE RESPONSIBLE FOR VERIFYING THE HOURS OF OPERATION AND SPECIFIC REQUIREMENTS OF THE MUSEUM THEY ARE PLANNING TO VISIT. EACH OF THE MUSEUMS SETS ITS OWN RULES AND GUIDELINES FOR THE PASSES GRANTING ADMISSION TO ITS FACILITY.**
- **THE LIBRARY ASSUMES NO RESPONSIBILITY FOR ANY MISUNDERSTANDINGS THAT A PATRON MAY HAVE REGARDING THE TERMS AND CONDITIONS OF A PARTICULAR MUSEUM PASS.**